ACADEMY OF APPLIED STUDIES SOUTH SERBIA

Partizanska 7, Leskovac

Date: 09.11.2026.

Co-funded by the European Union

In accordance with the Internationalization Strategy, in the section related to teaching staff mobility, and based on the Agreement on the Allocation of Dedicated Non-Refundable Funds for the Implementation of Mobility Project No. **2025-1-RS01-KA171-HED-000323149**, signed between the **Academy of Applied Studies Southern Serbia** and the **Tempus Foundation**, the National Agency responsible for the implementation of the Erasmus+ Programme in the Republic of Serbia, the Academy of Applied Studies Southern Serbia announces a

CALL

for Incoming Staff Mobility from UEDA College, Osaka, Japan, to the Academy of Applied Studies Southern Serbia under the Erasmus+ KA171 Programme.

DURATION OF THE CALL: 09.11 – 13.11.2026.

Indicative number of scholarship mobility days: 7 (including days spent travelling)

Purpose of mobility:

- Teaching (Staff Mobility for Teaching – STA)

Recipient institution: Academy of Applied Studies South Serbia

Note: Exceptionally, and in accordance with the regulations applicable to the implementation of the mobility project **2025-1-RS01-KA171-HED-000323149** (Erasmus Programme Guide, p. 38), candidates may also apply for mobility for the purpose of training - advanced training, at a higher education institution from a programme country that holds a valid Erasmus+ Charter. In that case, the candidate shall submit an Invitation Letter from that institution with the application.

Implementation time: summer semester of the 2026/27 school year, by the end of June 2027.

Amount of individual support: in accordance with the applicable fees for the implementation of the mobility project number **2025-1-RS01-KA171HED-000323149** – https://www.akademijajs.edu.rs/wp-content/uploads/2026/11/Aneks_3-2025-1-RS01-KA171-HED-000323149.pdf

***Note: Individual support does not cover the costs of health insurance and obtaining a visa. Health insurance for teaching and non-teaching staff during the mobility period is mandatory, but the costs of insurance are not covered by the funds of the Erasmus+ KA171 program. Mobility

participants are obliged to independently provide appropriate insurance in accordance with the requirements of the host institution.

Duration of mobility: **5 days - for the purpose of teaching (8 mandatory hours)**

(0-2 days on the road, depending on the distance)

The minimum duration of employee mobility is limited by the agreement on the allocation of designated grant (Minimum 5 working days + 1 or 2 days for travel).

Travel costs: the selected candidate is entitled to travel costs depending on the distance of the mobility destination, in accordance with the agreement on the allocation of designated grant.

Distance calculator: https://erasmus-plus.ec.europa.eu/resources-and-tools/distance-calculator

Eligibility: The right to participate in the competition is reserved for teaching staff who are employed full-time at the UEDA College, Osaka, Japan, on the basis of an employment contract.

Application documents:

1. **Application form**
2. **Proposed mobility program**

Proposed teaching plan for STA (to be filled in for mobility application for teaching and combined mobility)

3. **Copy of valid travel document/passport**
4. **Confirmation that the candidate is employed at UEDA College, Osaka, Japan, signed by the representative of the institution**
5. **Signed Consent to the collection and processing of personal data**

Note: The candidates applying for a combined mobility submit the Draft Teaching Plan for STA as well as the draft Training Plan for STT.
Instruction for document submission: Fill in, sign, scan and send the Application form, Mobility program plan and the Consent to the collection and processing of personal data as a .pdf document. All the documents should be sent in one email and named in the following way: "1Application form, 2-Mobility program plan, 3-Copy of travel document/passport, 4-Employment certificate, 5-Consent to the collection and processing of personal data." The total size of all the documents **must not exceed 10Mb**.
The Application form and the listed documents shall be submitted by email to:
konkurserasmus@akademijajs.edu.rs

Criteria for selecting candidates:

The Erasmus+ Call Implementation Commission, established by the decision of the President of the Academy of Applied Studies Southern Serbia, makes a decision on the nomination and ranking of candidates based on an overview of the attached documentation, and guided by the following criteria:

For candidates applying for mobility for the purpose of teaching

https://www.akademijajs.edu.rs/wp-content/uploads/2024/03/Kriterijumi-za-bodovanje-nastavnog-osoblja-za-mobilnost-u-svrhu-drzanja-nastave.pdf Note: For candidates applying for combined mobility, the same criteria as for candidates applied for the purpose of teaching

***Note: The Erasmus+ Commission may request additional documentation from the applied candidates.

Decision-making, appeals and nomination of candidates

1. **Late, incomplete and inadmissible applications** will not be considered by the Erasmus+ Commission of the Academy and will be rejected.

2. **Decision on Erasmus+ scholarship holders** - the Erasmus+ Commission of the Academy will score the applicants in accordance with the given criteria and create a ranking list of the applicants. The Erasmus+ Commission of the Academy will coordinate and compare the draft decision on the selected applicants with the available funds by type of mobility. The decision on the selected applicants from among the employees will be published by the Erasmus+ Commission of the Academy within 10 working days from the closing of the Call.

3. **Erasmus+ scholarship holders of the Academy** - The best-ranked selected candidates for mobility, for whom it has been determined that there are available funds, become, after prior consent of the partner institution, Erasmus+ scholarship holders of the Academy, while other candidates for mobility are left on the reserve list, in the event of withdrawal of the selected candidates for mobility or potential allocation of additional funds by the National Erasmus+ Agency - Tempus Foundation.

4. **Procedure upon appeal** - Candidates for mobility have the right to file an appeal against the Decision of the Erasmus+ Commission of the Academy to the President of the Academy, and through the Erasmus+ Commission of the Academy, within 2 days from the date of its publication.

IMPORTANT NOTE: The receiving institution makes the final decision on signing the Mobility Agreement for the purpose of attending training/professional development with the nominated candidate.

Possibility of applying for additional funds:

Persons with disabilities and physical impairments

Employees with disabilities, as well as persons accompanying them, may exercise the right to a refund of eligible actual costs incurred during the mobility period by submitting medical documentation proving the disability or physical impairment, which must not be older than six months.

For all questions regarding the competition, you can contact members of the International Cooperation Team or by email: **konkurs-erasmus@akademijajs.edu.rs**

Team for International Cooperation of the
Academy of Applied Studies Southern Serbia